

**CITY OF KINGMAN
MEETING OF THE COMMON COUNCIL
Council Chambers
Mohave County Administration Building 700 W. Beale St. Kingman, AZ 86401**

5:30 PM

AGENDA

Tuesday, November 21, 2017

****A member of the Common Council may be attending the meeting
telephonically****

REGULAR MEETING

**CALL TO ORDER AND ROLL CALL---ALL COUNCIL MEMBERS WERE
PRESENT.**

INVOCATION

Invocation will be given by Peter Ernst of Family Bible Church.

PLEDGE OF ALLEGIANCE

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

1. APPROVAL OF MINUTES

- a. **Work Session Meeting Minutes of October 30, 2017. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- b. **The Special Meeting Minutes of November 6, 2017. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- c. **Regular Meeting Minutes of November 7, 2017. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

2. AWARDS/RECOGNITION

- a. **Proclamation in Honor of National Hospice and Palliative Care Month MAYOR GATES PRESENTED THE PROCLAMATION TO REPRESENTATIVES FROM KRMJ JOAN & DIANA HOSPICE HOUSE, LIVING WATERS HOSPICE AND COMPASSESS.**

3. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

4. CONSENT AGENDA

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

- a. **Liquor License Application- Dollar General**

Applicant Michelle Ivy Valenzuela of DG Retail, LLC has applied for a Series #10: Beer & Wine Store Liquor License for the Dollar General located at 525 W. Beale St. Kingman, AZ. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

b. Resolution No. 5114, approving the final plat, improvement plans, and assurance agreement for Vista Bella Ranchitas, Tract 6029

A request from Hualapai Development, LLC, property owner, and Mohave Engineering Associates, Inc., project engineer, for the approval of a final plat, improvement plans, and assurance agreement for Vista Bella Ranchitas, Tract 6029. The proposed resolution has a two-year time frame for the completion of the subdivision improvements, which may be extended by Council resolution at the request of the developer. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

c. Interim Public Management Professional Services Agreement

Council interviewed two IPM consultants on November 6, 2017 and selected Mr. James C. Bacon, Jr. to serve as Interim City Manager. The term of the agreement is from November 30, 2017 until March 1, 2018, the estimated time a permanent manager will begin work. On December 4, 2017, Mr. Bacon will begin full time interim services. **Staff recommends Council motion to approve the Mayor to sign the attached IPM Professional Services Agreement. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

5. OLD BUSINESS

a. Andy Devine Paving Project

This item is for discussion and approval multiple items including a proposal for the limits of paving, the installation of bike lanes on the newly paved section of Andy Devine and reallocation of General Fund Pavement Preservation dollars to the HURF fund. These proposals were obtained utilizing one of the City of Kingman's Job Order Contracts. **Staff recommends approval of larger paving limits and award of \$1,352,240.91 contract to McCormick Construction for repaving of Andy Devine from 5th Street to Stockton Hill Road, including the installation of bike lanes. MOTION TO APPROVE THE LARGER PAVING LIMITS AND AWARD OF \$1,352,240.91 TO MCCORMICK CONSTRUCTION WAS APPROVED BY A VOTE OF 7-0.**

b. Update on CDBG funds for Andy Devine sidewalks

At the November 7 Council meeting, staff was asked to provide an update on the Community Development Block Grant (CDBG) funding for sidewalks on Andy Devine Avenue. **Information Only ---NO ACTION TAKEN**

6. NEW BUSINESS

a. Discussion and possible action concerning consolidation of EDMC and TDC

Councilman Yocum has requested this Agenda item for discussion and possible action on combining the Economic Development and Marketing Commission and the Tourism Development Committee into one committee/commission. Suggested new title would be "Economic Development, Marketing and Tourism Commission" (EDMTC). The reason for consolidation would be for efficiency much like Golf and Parks and Recreation. In addition, since all tourism is economic development it just makes sense to be just one commission. **Staff recommends consolidation of these two advisory bodies into one commission or committee. COUNCILMEMBER YOCUM ASKED TO HAVE THIS ITEM TABLED TO THE SECOND MEETING**

IN DECEMBER OR FIRST MEETING IN JANUARY TO ALLOW FOR THE COMMISSIONS TO MEET AND PROVIDE INFORMATION BACK TO COUNCIL.

7. REPORTS

8. ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER

Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings.

9. EXECUTIVE SESSION

a. Arizona Attorney General Complaint

The Council may go into executive session pursuant to ARS 38-431.03(A)(4) to discuss legal issues regarding a complaint received by the Arizona Attorney Generals Office. Council will provide input and direction to the City Attorney so that a response can be drafted. **DIRECTION WAS GIVEN TO STAFF TO DRAFT A LETTER ADDRESSING THE COMPLAINTS AND PROVIDE IT TO COUNCIL FOR REVIEW BEFORE SUBMITTING IT TO THE ATTORNEY GENERALS OFFICE.**

ADJOURNMENT--- MOTION TO ADJOURN WAS PASSED BY A VOTE OF 7-0.